

E - Tender Document

For

Tent & Light Arrangement

At

Dilli Haat, Janak Puri
Opposite Virender Nagar
Lal Sai Marg
New Delhi-110058



**Delhi Tourism & Transportation Development
Corporation Ltd.
(A Government Undertaking)**

Delhi Tourism & Transportation Development Corporation Ltd.
(A Government Undertaking)
Dilli Haat — Janak Puri

E Tender Annual Contract for Tent & Light Arrangement
To be submitted online.

Estimated Contact Value : Rs. 10-12 Lacs per annum

1.	E Tender issue Date	07 th June 2019
2.	Pre Bid Meeting	18 th June 2019 at 12.30 PM at Dilli Haat Janak Puri, Lal Sai Marg, Opp. Virender Nagar, New Delhi - 110058
3.	Last date of receiving pre bid queries through email dhjpdeltourism@gmail.com or by hand in physical form in Dilli Haat Janak puri	19 th June 2019 till 4.30 PM
4.	Bid due date	9 th July 2019 till 03.00 PM
5.	Opening of Technical Proposals	9 th July at 3.30 pm
6.	Opening of Financial Bids	To be intimated

Tender Box for hard copy will be placed in the office at:
Delhi Tourism & Transportation Development Corporation Ltd.
18 A, DDA SCO Complex, Defence Colony, New Delhi—110024

Eligibility Criteria

1.	Valid Goods & Service Tax (GST) and PAN No.
2.	The tent houses having their registered office and godown in Delhi are eligible to submit the tender
3.	Work experience – Minimum 3 years
4.	The average turnover of the tenderer should be Rs.10.00 lacs per annum for last three years.
5.	Electrical Contractor License issued by Labour Department of GNCTD.
6.	Valid Registration Certificate of ESI and EPF



Delhi Tourism & Transportation Dev. Corpn. Ltd.
(A Government Undertaking)
18 A, DDA SCO Complex, Defence Colony,
New Delhi — 110024

NOTICE INVITING TENDER

E Tenders are invited for Contract of “Tent & Light Arrangements” at Dilli Haat Janak Puri for a period of two years. The tender document with terms & conditions is available at <https://govtprocurement.delhi.gov.in> web portal of GNCT of Delhi and on the web site of DTTDC at <https://delhitourism.iiov.in>

Corrigendum/ Addendum, if any, will appear only at <https://govtprocurement.delhi.gov.in>

Manager (DHJP)

Delhi Tourism & Transportation Development Corporation Ltd.
(A Government Undertaking)
Dilli Haat Janak Puri

E Tender Form

Sub: - E-Tender for Tent & Light Arrangement for different fairs, festivals and functions organized at Dilli Haat Janak Puri including setting up of Temporary craft stalls and supply of Tent and Light items to stall operators on casual basis.

1. I/We/M/s.....Proprietary/Business/
Partnership Firm/company registered under the companies Act 1956,
through Shri sole proprietor/ partner
of authorized representative of the Tenderer (hereinafter called the Tenderer
mentioned in the tender notice no..... hereby make the tender for
supply of the tent and light items as mentioned in the annexure on rental
basis for various events /functions organized by Dilli Haat **Janak Puri**.
2. Bank Draft / Pay Orders no. (s)..... dated
Drawn on (name of the bank) for Rs. 50,000/- (Rs. Fifty
thousand only) in favour of Delhi Tourism & Transportation Development
Corporation is enclosed towards earnest money.
3. I/ We understand that I/We am/are being permitted to submit the tender in
consideration of the stipulation on my/our part that after submitting my/our
tender, is I/we fail to observe and comply with the foregoing stipulation,
the earnest money deposit shall be liable to be forfeited by Dilli Haat
Janak Puri. I/We agree that in the event of any dispute or difference the
decision of the Managing Director & CEO, Delhi Tourism &
Transportation Development Corporation Ltd. New Delhi shall be final and
binding on me/us.
4. Whether proprietor/ partner / company/ agency is defaulter with DTTDC/
and/or with any other Corporation of Delhi Government/
Central Government?
5. Whether any final show cause notice has been issued to such agencies/
corporation pertaining to any dispute and its status at the time of
submitting Tender/ RFP/ RFQ?
6. Disclosure of projects earlier taken by the Proprietor / or in pool/
Corporation with DTTDC and any other related organization of the
Government?
7. Whether execution of the project has been fulfilled in time and unable to
explain its conduct?

8. Whether proceedings are pending before any forum/ tribunal/ courts/ commission. If so, nature and detailed of such dispute be stated specifically?
.....
9. Duration from which dispute is pending and present status.....
10. Non-disclosure of the information and withholding of such information shall amount to disqualification in participation in the bid or tender of the DTTDC.
11. As per the terms and conditions of DTTDC the participation/ approval of such tenders shall be liable to be cancelled at any stage at the sole discretion of DTTDC.
12. Annual turn Over of last three year are as under:-

2015-16 =
2016-17 =
2017-18 =
13. GST Number of the party :
14. Work Experience of the party in years :
15. Name of the tenderer with complete address :

Signature of tenderer Through Prop./Authorized Representative

**DOCUMENTS TO BE SCANNED AND SUBMITTED ONLINE
AS WELL AS IN PHYSICAL FORM**

1.	EMD of Rs. Fifty thousand in favor of DTTDC payable at New Delhi in the form of Demand Draft.(In separate cover)
2.	Copies of Goods & Service Tax and PAN No.
3	Duly filled, signed & stamped “Tender Form” of the tender document, duly filled, signed and stamped “Terms and Conditions” of the tender document as acceptance thereof.
4.	Work experience - Work Order/Completion Certificate
5.	Annual Turnover certified by the Chartered Accountant
6.	Financial Bid (In separate cover) (Duly signed and stamped)
7.	Electrical Contractor License issued by Labour Department of GNCTD.
8.	Valid Registration Certificate of ESI and EPF

For Submitting documents in Physical form a Tender Box for hard copy will be placed in the office at the head office of Delhi Tourism & Transportation Development Corporation Ltd. at 18 A, DDA SCO Complex, Defence **Colony**, New Delhi — **110024**. The documents along with the original EMD will be submitted on or before the closing date and time of the Bid.

Terms and Conditions

1. The tender document with terms conditions is available at <https://govtprocurement.delhi.gov.in>, web portal of GNCT of Delhi and on the website of DTTDC at <https://delhitourism.gov.in>
2. The tent houses having their registered office and godown in Delhi are eligible to submit the tender. The rates should be all inclusive like setting charges, cartage and delivery etc. at any place within Dilli Haat.
3. **A pre bid meeting will be held in the office of the Manager (Dilli Haat) Janak Puri, opposite Virender Nagar, Lal Sai Marg, Janak Puri, New Delhi 110058 at 12.30 Am on 18th June 2019. The prospective bidders can seek any clarification in the meeting in writing. The reply to such clarification / queries will only be published in the website of Delhi Government, i.e, <https://govtprocurement.delhi.gov.in>,**
4. The items supplied should be neat and clean and in perfect condition, torn or shabby and dirty items, even If delivered, will not be paid by DTTDC.
5. DTTDC will not be responsible for any damage to the items on account fire, theft, riots or otherwise.
6. The tender in the prescribed proforma and accompanied with an earnest money of Rs. 50,000/- in the form of bank draft in favour of Delhi Tourism & Transportation Development Corporation Ltd. shall only be entertained. The agency/contractor whose tender/quotation is accepted, shall execute an agreement on Rs. 100/- non judicial stamp paper reiterating his acceptance of the execution of the work on the rates, terms and conditions set in the contract/quotation/documents. **In case of unsuccessful bidders, the refund of EMD will be done within 60 days of the declaration of the selected bidder.**
7. In the case of selected tenderer, the earnest money deposited by the successful bidder shall be converted into the caution money, which will remain with DTTDC without interest during the validity of the tender period.
8. **The rates quoted shall remain valid for a period of two years starting from the date of award of the Tender which may be extendible by another one year with mutual consent on the same rates. The corporation reserves the right to curtail or extend the validity of contract on the same rates and terms and conditions or with some addition/ deletion/ modification at the discretion of the Managing Director & CEO, DTTDC. Any addition/ deletion/ modification or extension of contract shall be in writing. The tenderer shall not demand any increase in the rates whatsoever from DTTDC during the subsistence of the contract. After awarding the job work, payment shall be released as per actual work at the Haat after physical verification report.**

9. The average turnover of the tenderer should be **Rs.10.00 lacs per annum** for last three years. The proof of turnover during the last three years duly certified by the chartered accountant will be submitted.
10. The minimum business length of the bidder should be not less than 3 years.
11. DTTDC reserves the right to reject or accept any part of tender or tender without assigning any reason whatsoever. In case of single tender is received, DTTDC reserves the right to accept/reject the same.
12. The rates are to be quoted in the prescribed proforma only. Unresponsive and incomplete tender document shall be summarily rejected.
13. That all the correspondence will be addressed to the MD& CEO, DTTDC, New Delhi.
14. That the persons employed by the selected tenderer shall at all times and for all purpose shall be the employees of the selected tenderer who shall alone be liable and responsible for payment all kind of wages, salaries, PF, ESI, insurance, remuneration, claims, compensations and other benefits etc. to them without any claim or reimbursement from DTTDC.

For all intents and purposes, Tenderer shall be the “Employer” within the meaning of different Labour Legislations in respect of persons engaged by him. The persons engaged/employed by the Tenderer for the purposes of this Agreement, shall not have claims of any Master and Servant relationship nor have any principal and agent relationship with or against DTTDC.

The Selected Tenderer shall be solely responsible for the redressal of grievances /resolution of disputes relating to persons engaged by them at DTTDC under the contract. DTTDC shall, in no way responsible for settlement of such issues.

15. That it is responsibility of the selected tenderer to ensure that all the persons deployed by it will be efficient, skilled, honest and conversant with nature of work.
16. That the selected tenderer will provide uniform and also issue identity cards to each of its staff, supervisor for entry into Dilli Haat. The uniform and identity cards be provided by the selected tenderer at its own cost. Security staff of DTTDC shall be at the liberty to exercise check on any of the staff of the selected tenderer while entering the premises during the work and while leaving from the premises on completion of work.
17. That it shall be the responsibility of the selected tenderer that the character antecedents of such personnel deployed for work have been duly verified by the police authorities and shall produce such police verification on demand to DTTDC.
18. That the selected tenderer shall not employ persons below the age of 18 years.
19. DTTDC reserves its right to terminate the contract at any time during the course of contract without assigning any reason there off. However, the licensee will have the

option to terminate the agreement at three months written notice assigning reasons thereof. In case the contract is not renewed in writing before or at the time of expiry of its term, then it shall automatically lapse.

20. If the successful bidder/contractor fails to provide the Service to DTTDC and/or if the services are not found satisfactory enough, the DTTDC shall have the right to terminate the contract, without any notice.
21. If the successful bidder/contractor at any time defaults in executing contract job with due diligence and care and continues to do so, and / or the successful bidder/contractor commits default in complying with any of the terms and conditions of agreement and does not remedy it or take effective steps / measures to remedy it, or fails to complete the work as per the terms and conditions and does not complete them within the period specified in the notice given to him in writing, the DTTDC may without prejudice to any other right or remedy, which shall have accrued or shall accrue thereafter to the contractor, shall cancel the contract/ agreement after one month notice and security deposit / contract performance guarantee will also liable to be forfeited to the DTTDC. The DTTDC on such cancellation shall have powers to carry out / execute the work through other agencies by any means at the risk and cost of the successful bidder/contractor.
22. If any information furnished by successful bidder/contractor is found to be incorrect or false at any time, the tender/contract/agreement is liable to be terminated immediately without notice, and the security deposit will also be liable to be forfeited to the DTTDC
23. That in case the selected tenderer fails to provide the services on any day, DTTDC shall be free to engage/ hire services from the open market and the expenditure incurred would be recovered from the bills of the selected tenderer.
24. That it is the responsibility of the selected tenderer to follow all the statutes/ laws/ by-laws, labour laws regulations of all statutory and Govt. agencies applicable from time to time and the selected tenderer will also be liable to pay all duties/fees/fines/statutory taxes including Goods & Service Tax etc. levied by any statutory authority.
25. That the selected tenderer shall keep DTTDC totally indemnified and harmless against all claims, fines, duties, dues, payments, penalties, compensations, liabilities and other losses etc. which may incur on account of non-compliance or violation of any statutory provisions or on account of any accident, injury, full or partly loss of property or life or damage etc.
26. That the income tax, surcharge, labour welfare cess as applicable shall be recovered from the bills of the selected tenderer.
27. That the selected tenderer may be provided demarcated space to keep the regular items in the premises of Dilli Haat subject to availability of vacant space. DTTDC will not be responsible for loss/damage/theft/fire etc. of material so kept.

28. That in case of any dispute or differences of any kind arises between the parties, decision of MD&CEO, DTTDC shall be final and binding on both the parties. Further, MD/CEO, DTTDC will have the power to appoint an arbitrator and the decision of the arbitrator shall be final and binding on both the parties.
29. The tenderer shall not transfer sublet or assign the tender/contract or any part thereof, in any circumstances.
30. Any breach of this condition entitles DTTDC to rescind the contract. Further, in case of any breach of agreement on part of successful bidder/ contractor, the security deposit/earnest money deposited with DTTDC by the successful bidder contractor shall stand forfeited without any further reference to successful bidder/ contractor who will have no claim of any kind in this regard.
31. For all the Tent & Light arrangements made at Dilli Haat for DTTDC, the selected bidder will raise the bill to DTTDC at the approved rates along with the physical verification report and payment would be released by cheque normally within a period 15 days after the receipt of the bill.
32. The rates should be exclusive of all statutory taxes / duties but inclusive of cartage and labour.
33. It may be noted that no digging of any kind would be allowed within Dilli Haat premises for erection of Tent & Light Items.
34. In case of breakdown of tentage or lighting items for any reasons whatsoever, the successful bidder contractor shall make an alternative arrangement at the earliest and make sure that the work should not suffer for such reason. In case of breakdown or due to any reason such breakdown leads to injuries to any person including third party then the contractor shall be liable for the same.
35. If the material/services supplied is found to be sub-standard, the successful bidder contractor shall be bound to replace the same with the standard material at his own cost, risk and responsibility. The necessary penalty will be imposed as per decision of DTTDC.
36. All wirings have to be provided by the successful bidder/ contractor from the source to be specified by DTTDC and all safety parameters must be followed, proper electrical connection to be made so as to avoid any hazard due to the work entrusted with the contractor. All electrical joints must be properly insulated so as to avoid short circuiting and fire, at any point of time.
37. All precautionary/safety measures should be adopted by the successful bidder/ contractor in erecting tents, fixing lights including carrying out all contractual work entrusted by DTTDC. DTTDC will not be responsible for any accident, mishappening and loss caused due to agency's negligence. The sole responsibility for any legal or Financial implication would vest with the agency/contractor. DTTDC shall have no liability whatsoever.

38. The successful bidder/contractor must ensure installing high quality material/fixtures to ensure beautiful/decorated site besides preventing any untoward incident/mishap on account of inferior quality of material installed.
39. In case the successful bidder/ contractor fails to complete the job within stipulated time frame, a penalty 10% of the cost of the tent/light arrangement of the respective event will be charged from the agency/contractor.
40. All the terms and conditions contained in these tender documents will be a part and parcel of Agreement/Contract to be executed by the contracting agency with the DTTDC.
41. Canvassing of any information in connection with the tender is strictly prohibited which may disqualify the tender. The tender must be unconditional.
42. Any bids/ tenders of such person, bodies, corporation and agencies may not be considered in case it is found that –
 - (a) Such agencies are in violation of departments earlier projects.
 - (b) Have failed to comply the request and demands made by the Corporation in spite of final show cause notice issued to them.
 - (c) Those agencies or its constituents whose assignment / lease/ sublease had been terminated for default of contract or violations of terms and conditions agreed with DTTDC terminated by DTTDC in past.
 - (d) Those agencies should not have been blacklisted or debarred by any State Government organization/ PSU etc.

43. Applicable Laws:

The contract shall be governed by the laws of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing. All the disputes pertaining to the present contract shall be subject to Delhi Jurisdiction.

44. Force Majeure:

Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. The party affected by an event of Force Majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure act.

45. Upon Verification, evaluation/assessment, if in, any case information furnished by the bidder is found to be false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained.
46. The Agency/contractor must ensure all standby material/equipment ready at site prior to any event in order to avoid any embarrassing situation during the event due to shortage of material.

47. The agency will provide the tentage and lights etc. well in time before the function. The successful bidder/contractor must ensure all standby material/equipment ready at site prior to any event in order to avoid any embarrassing situation during the event due to shortage of material.
48. Only the technical bids will be opened on the date of tender opening. Financial bids of only those bidders will be considered for opening whose offer is complete and technically acceptable in all respect. The date and time for financial bid opening will be intimated to the successful bidders subsequently.
49. In case of any breach of agreement on part of agency/contractor, agency's/contractor's security deposit/earnest money deposited with DTTDC shall stand forfeited without any further reference to agency/contractor who will have no claim of any kind in this regard.
50. If for any reason DTTDC is dissatisfied in any way with the standard of the services or felt deficiency in service during the hire period, it will be reported to the Agency/ Contractor in writing.
51. Selected L-1 bidder will have to give his consent to provide/supply all other items at the lowest rates quoted by respective bidders for respective items.

Signature of the bidder. .

Name of the Tenderer & Address

Mobile No.....

Prescribed proforma for Quoting Rates (Financial Bid)

S. No.	Name & Items	1 Day's Rates	2 Days' Rates	3 Days' Rates	Subsequent Day
1.	Carpet per Sq. Ft.				
2.	Mat carpeting (any colour as per				
3.	Chair (Steel) (without cover)				
4.	Chair (Steel) (with cover)				
5.	Dunlop Chair with cover				
6.	Deluxe Chair with cover				
7.	Masking on wooden structure (any colour) - Per Sq.ft.				
8.	Masking wihohut any structure (any colour) - Per Sq.ft.				
9.	Kanat 6 X 15 ft.				
10.	Takhat 6'x3' ft.				
11.	Chandani (8'x10') (ft)				
12.	Gadda (6'x3') ft				
13.	GoI Takiya				
14.	Sofa with white cover double seat				
15.	Stage on structure with top plywood and masking and two steps (per sq. ft.)				
16.	Podium				
17.	Water proof stall - size 8 x 5 ft (2 Tables with cover & frill + 2 chairs) one tube light (40W) one small ceiling fan covered with jali (One electrical point socket & Switch).				
18.	Table without cover and frill				
19.	Table with cover and frill				
20.	Centre table with glass top				
21.	Centre table with sun mica top				
22.	Round Table with cover				
23.	Pipe Pandal complete in all respect with structure ceiling and side wall (per sq. ft.)				
24.	Water proof Pandal complete in all respect with structure ceiling and side wall (per sq. ft.)				
25.	Tripal/ Tarpolene per sq. Feet)				
26.	Heavy duty Truss structure - per sq. Ft.				
27.	LPG Heater - each				

S. No.	Name & Items	1 Day's Rates	2 Days' Rates	3 Days' Rates	Subsequent Day
28.	Desert Cooler				
29.	Air conditioner (2 ton)				
30.	LED light (100 Watt)				
31.	LED light (150 Watt)				
32.	LED Bulb (20-25 Watt)				
33.	Color LED Light (50watt)				
34.	Mirchi Light (Lari) (per 100 mtr)				
35.	Pedestrian Fan (sound proof)				
36.	Mist Fan				
37.	25 KVA Generator Set (sound proof) (with diesel) (8-10 Hours running)				
38.	62 KVA Generator Set (sound proof) (with diesel) (8-10 Hours running)				
39.	125 KVA Generator Set (sound proof) (with diesel) (8-10 Hours running)				
40.	Plug Point with wire and fitting				
41.	Main Line per running foot				
42.	Sub line per running foot				
43.	Dustbin				

**Signature of the Tenderer/ Bidder
(Stamp/Seal)**

Address .

Mobile No. .