

**DELHI TOURISM & TRANSPORTATION DEVELOPMENT CORPN.
18-A, DDA SCO COMPLEX, DEFENCE COLONY, N.DELHI-24.**

Right to Information

Manual 2

Power and duties of its officers and employees

(Section 4(1)(b)(ii))

Managing Director & Chief Executive

Overall power & day to day Management of the Corporation

General Manager

2nd in command in the administrative matters.

Financial Controller

Chief of Finance Division of the Corporation

Chief Engineer/Chief Project Managers

Head of the Engineering Division on concerned projects

Company Secretary

Co-ordination of BOD meetings. & also responsible for other port-folio assigned to him from time to time.

Sr.Chief Managers

- i) Sr. Chief Manager(Liquors, Projects, GTB, Neighborhood, Cultural Centre)
- ii) Sr. Chief Manager (Planning, Vigilance, Public Grievances, Legal)
- iii) Sr. Chief Manager(Dilli Haat INA)
- iv) Sr. Chief Manager(Travel, Tourism, Adventure, B & B, HOHO , DITTM & Enforcement)
- v) Sr. Chief Manager (GAD, AHG, Nature Bazar)

Chief Managers& Manager

- (i) Chief Manager (PR & Publicity, IT, Film Shooting Coordination)
- (ii) Chief Manager (Personnel)
- (iii) Chief Manager (Catering)
- (iv) Chief Manager (DH – INA & Finance)
- (v) Chief Manager (Dilli Haat – Janakpuri)
- (vi) Chief Manager (Garden of Five Senses & Nature Bazar)
- (vii) Chief Manager (Transport & GAD & Events)
- (viii) Chief Manager (Liquor)
- (ix) Manager (Salary)

Note: All divisional head is responsible for their unit/division - (Annexure – IV)
(See Manual 17 - Other information Prescribed)