

NOTICE BOARD

Delhi (Right of Citizen to Time Bound Delivery of Services) Act, 2011
List of Services under e-SLA in DTTDC

S. No.	Name of existing Service	Time limit Under which Application is to be disposed off	Concerned Officer/ Contact Number	Documents to be enclosed with application form
1	Booking of Tour Packages	02 Days	Chief Manager (Tourism) 23363607 & 1280	No document required
2	Booking of Transport	03 Days	Chief Manager (Transport) 26884312	Application Form
3a	Allotment of Hall & Amphitheatre at Dilli Haat-INA and	15 Days	Chief Manager (DH - INA) 26119055	Application Form
3b	Allotment of spaces at Dilli Haat – Pitam Pura	15 Days	Sr. Chief Manager (DH - PP) 27317663	Application Form with Undertaking
4	Allotment of space at Garden of Five Senses	15 Days	Chief Manager (GFS) 29536401	Application Form
5a	Refund of offline bookings of DTTDC tour packages	30 Days	Chief Manger (Tourism) 23363707	Original Cash Memo
5b	Refund of offline booking of Air tickets of Travel Division	30 Days	Manager (Travel) 23346294	Written Request with Booking Details

Competent Officer – General Manager, DTTDC
Appellate Authourity – MD & CEO, DTTDC

Application form for Booking of Transport

Application form may be provided to the Chief Manager (Transport) Transport Division, Dilli Haat – INA, Aurobindo Marg, New Delhi

Allotment of Hall & Amphitheatre at Dilli Haat-INA

Application form with purpose of space booking requirements to be submitted to the Chief Manager (Dilli Haat – INA).

Allotment of spaces at Dilli Haat – Pitam Pura

UNDERTAKING AND WRITTEN REQUEST TO BE SUBMITTED IN FORMAT GIVEN BELOW TO CHIEF MANAGER (DILLI-HAAT – PITAM PURA)

UNDERTAKING for Allotment of space at Dilli Haat – Pitam Pura

I S/o. R/o. on behalf of hereby undertake that in case of any mis-happening / untoward incident takes place or any injury/ loss/ damage is caused to any visitors/ staff of DTTDC because of any fault / neglect of our staff during the Festival from..... at Dilli Haat Pitampura, we shall be solely responsible to compensate to the extent of such loss/ injury to any individual/ DTTDC and / or indemnify DTTDC in this regard.

Signature

Name

Mobile.....

Date

Witness

1.

2.

Written Request for Allotment of space at Dilli Haat – Pitam Pura

The Sr Chief Manager
Dilli Haat Pitampura
Delhi

Sub: Organsing of festival/ event at Dilli Haat Pitampura
from.....

Sir

I/ the name of organization intends to organize the Festival/ event from
..... at DHPP for which following space is reuired:

- 1.
- 2.

The requisite amount would be deposited by us. You are requested to kindly
book the space. All the rules and regulations would be following by us.

Thanking you,

Yours faithfully,

()
Mobile
Address

Encl: ID Proof

Allotment of space at Garden of Five Senses

As per attached format of application form

Refund of offline bookings of DTTDC tour packages

Original Cash Memo to be provided at Delhi Tourism, Central Reservation office,
Baba Kharak Singh Marg, New Delhi.

Refund of offline booking of Air tickets of Travel Division

Written request to be given to Manager (Travel) and Travel Division office, 3rd Floor, Delhi State Emporia Building, Baba Kharak Singh Marg, New Delhi