

**The Garden of Five Senses**  
(A Project of Delhi Tourism & Tpt. Dev. Corp. Ltd.)  
Said-ul-Ajaib, M.B. Road, New Delhi  
Phone - 29536401, 29534519

**Performa for Booking of Party at The Garden of Five Senses**

Full Name : .....

Permanent Address : .....

Phone / Mobile No. : .....

Date & Time of Party : .....

No. of Pax (Adults) : .....(Children) .....

Venue Booked .....

Tariff ..... Service Tax.....

Security Charges ..... Total Amount.....

Mode of Payment by Cash / DD No. ....

Date of Payment & C.R. No. ....

Catering Contractor Name, Address & Phone No. ....

**For office use only**

**Please See:-** The Application for Refund of Security Deposit

- Received on.....
- Received Security Ch. No. .... Date..... Name & Sign.....

**Terms & Conditions:-**

1. Marriage ceremony is not allowed in the garden.
2. Full Payments including Entry Ticket are to be deposited in cash or D. D. in favor of Delhi Tourism & Transportation Dev. Corpn. at the time of booking.
3. In case the no. of persons exceed in the party the additional amount for the space charges/ Entry charges shall be deducted from the security deposit/ recoverable from party.
4. Pitching of Tent/ digging is not allowed in the garden.
5. Extra lighting arrangements, acoustic gensets, tent items, decoration etc. to be arranged by the Organizer. Gen set wiring should not run across Pathways or should be properly covered by carpets. (Only Acoustic Gensets are allowed).
6. A Security deposit @ 25% of the venue charges is required to be paid which would be refunded after adjusting dues if any. Security Deposit can be forfeited in case of damages/ loss to the GFS property.
7. Cooking is not allowed in the green area. Only semi cooked / ready to serve food after final touches can be served. The pucca area of the Garden can only be used for heating up

/ making breads. The Organizer shall be responsible for instant removal of catering items, tent items etc. as the party is over.

8. The staining of oil, heat, ice cream, spitting of pan, vegetables etc. in the garden should be avoided failing which penalty as deemed fit will be recovered from the security deposit.

9. **Cancellation Charges:-**

S. No.	Particulars	Cancellation Charges
1.	If more than 15 days before the event	10%
2.	Within 15 days	20%
3.	Within 7 days	30%
4.	Within 3 days	50%
5.	No cancellation thereafter	
<b>Postponement of the event *</b>		
1.	Before 48 hours ( 2 days)	10%
2.	Less than 48 hours (2 days)	20%
<b>* Postponement will be subject to availability of venue on the required rate</b>		

10. It has to be ensured by the Caterer / Organizer that hot water, ice, oil / ghee, other disposable and any left over not to be thrown in green area / planters and are properly disposed off in co-ordination with housekeeping staff.
11. Plants, Grass, Green area must not be damaged, otherwise recoverable from security amount deposited.
12. Parking is to be paid directly to the Garden's authorized parking contractor.
13. The Music / D.J. is permitted till 10 P.M. as per Delhi Police rules or else the Organizer shall be solely responsible for what ever legal action due to violation of rules in this regard. The dinner party shall be over by 11.P.M. The adequate guards should be arranged by the party itself for late hours.
14. All necessary statutory permissions / licences if any to be arranged by the Organizer and photocopies of same shall be submitted at least a day before at the Garden of Five Senses office.
15. The Organizer will also be responsible for behavior and conduct of invitees, as the Garden is open to public / visitors till the Garden timings and security and housekeeping staff is working in late hours also.
16. The arrangement for extra chemical toilets has to be made by the organizers in the area allocated to them.
17. The Organizer will be responsible to adhere with fire safety norms.
18. The corporation reserves the right to cancel the booking without assigning any reason.

I will follow the Term & Conditions mentioned above / Directions of officers of GFS. It is also certified that this is not a marriage party.

(Signature of Booking Incharge)  
Name of the Official /Designation

Date.....

Manager

(Signature of the Customer)  
Full Name of the Customer

Chief Manager